

USER MANUAL

DRAP - FOR RELEASE ORDER OF RAW MATERIAL & FINISHED DRUGS

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1. Introduction

Pakistan Single Window (PSW) is an electronic portal that allows parties involved in cross border trade and transport to lodge standardized information and documents using a single-entry point to fulfill all import, export, and transit related regulatory requirements. The information is transmitted electronically and individual data elements for clearance and regulatory approvals need only to be submitted once. Use of the PSW portal is allowed to authorized users who have completed the subscription process. Once subscribed and registered with PSW, you can access the PSW to perform cross border trade and transit related activities including online payment of taxes and Other Government Agencies (OGA) fees.

The PSW aims to simplify your cross-border trade and transport experience. This new platform will facilitate the trader/customs agent to apply for the Entity registration, Drugs Sales License, Drugs Manufacturing License, Drugs Import License, and Release Order from the Drug Regulatory Authority of Pakistan (DRAP). The application for the same shall be received and processed through the PSW portal. Similarly, sharing of messages and documents required for processing of regulatory approval requests shall be enabled by the PSW.

This new platform will automate all trade-related business processes of DRAP (phasewise), including registrations. With the PSW system going live, there will be no DRAP office visits and manual submission of applications for the issuance of regulatory approvals. The processing of application will be done online, where you can have a clear visibility of the action being performed on the same.

2. Background

Background As a signatory to the WTO's Trade Facilitation Agreement (2015), Pakistan has notified the establishment of a 'National Single Window' (NSW) as a 'Category C' commitment with effect from 22nd February 2017. To implement NSW the Government of Pakistan has promulgated the Pakistan Single Window Act, 2021 while declaring Pakistan Customs as the Lead Agency. Pakistan Customs has established a dedicated PSW Company (PSWC), as a not-for-profit Company under the Companies Act, 2017, to implement the PSW program. The PSWC has been designated as the Operating Entity under the PSW Act for developing and maintaining the PSW portal in collaboration with 77 different public sector entities involved in the regulation of cross border trade in Pakistan. The PSWC will digitize the processes of public sector entities, related to the regulation of international trade. This will not only reduce the time and costs but also increase compliance and immensely benefit economic operators like importers, exporters, freight forwarders, clearing agents, shipping companies, transporters, etc. The implementation of the PSW program will also enhance government controls and transparency. By creating a national electronic trade and logistics platform the PSW will help Pakistan integrate better into the regional and global single window systems. It will facilitate integration into global value chains and enable Pakistan to become a hub for regional and international transit and trade.



3. Salient Features of DRAP Module

- $\circ~$ A complete solution for online filling and processing of applications.
- It caters to all the needs of DRAP related to processing Release Order for Raw Material and Finished Drugs.
- A complete and comprehensive log of the activities on the trader's online request of registrations will be visible to the trader/custom agent in the system.
- The Dynamic User Management System provided to the DRAP will ensure proper performance monitoring against agreed performance benchmarks and key performance indicators.
- \circ $\,$ Communication between the officers and traders/custom agents will be done through the PSW system.

4. System Requirements

- \circ $\,$ To use PSW Portal on Windows®, the subscriber will require:
 - a. Google Chrome Browser.
 - b. Windows 7, Windows 8, Windows 8.1, Windows 10 or later
 - c. An Intel Pentium 4 processor or later that's SSE3 capable.
- To use PSW Portal on Mac®, the subscriber will need:
 - d. Google Chrome Browser
 - e. OS X El Capitan 10.11 or later.

5. Step by Step Business Process

5.1 User Login

i. Please visit "<u>www.psw.gov.pk</u>" and click on the 'Login' button.



Figure 1

ii. After clicking on the login button, User will be redirected to the login interface. Here, you will be required to enter login credentials.

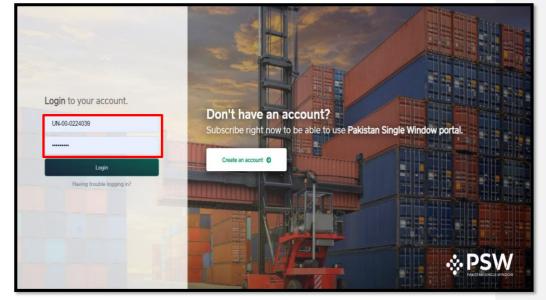


Figure 2

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5.2 Release Order for Raw Material

5.2.1 Single Declaration

i. Upon successful log-in, a dashboard will appear. At the Home Screen, click on the 'Single Declaration' button.

⇔PSW	Search anything			© 19991 🖉 - 🛓 ROYAL L	EATHER INDUSTRIES LIMITED - TR -
😤 Home	Dashboard Home /				
	Registration	Single Declaration	Child User Management	E LPCO	Profile Management
	VPS	Value Added Services	PSW Messages	WeBOC Messages	EIF/EFE Management
	Recoveries	Appeals	Feedback and Complaints	Complain Management System	Classification Committee
	Advance Ruling Issuance (ARI)	Authorize Customs Agent	Goods Declaration	Financial Instrument	Assessment/ Audit
	Document(s) Requested	Adjudication	Duty Drawback	Licenses & Quotas	S ⁺ User Support System
	Financial Securities	Carrier Declaration	Refund Management		Payment Management

Figure 3

ii. List of previous declaration will appear, click on 'Create Declaration' in Import tab.

■ Search	n anything							THER INDUSTRIES LIMITED • TR •
Single Decla Home / Single								
\frown		Singl	e Declarations G	oods Declarations				
Import	Create Declaration	Import	Single Declarations (Save	ed)				Search
	Ŭ,	S.No.	Reference Number	BL Number	IGM Number	Declaration Type	Trader Name	
Export	O	1	0000095-27122023	BL4476634331	KPPI-0439-19102023	Home Consumption	ROYAL LEATHER INDUSTRIES LIMITE	D
★ Saved	✓ Submitted	2	0000094-27122023	BL2223887431	KPPI-0439-19102023	Home Consumption	ROYAL LEATHER INDUSTRIES LIMITE	D
7	4	3	0000093-21122023	BL0057374341	KPPI-0439-19102023	Home Consumption	ROYAL LEATHER INDUSTRIES LIMITE	D
		4	0000088-19122023			Home Consumption		
Transit		5	0000086-19122023			Home Consumption		
⁺ Saved 0	✓ Submitted 0	6	0000085-19122023			Home Consumption		
		7	0000084-18122023	BL11787287571	KPPI-0345-31082023	Home Consumption	ROYAL LEATHER INDUSTRIES LIMITE	□
		4						*

Figure 4



Search ar	nything							ROYAL LEATH	ER INDUSTRIES LIMITED	TR T
ngle Declarat ome / Single De										
Import	٥	Single	e Declarations Go	oods Declarations						
📌 Saved	Submitted	Import	Single Declarations (Save	d)					Search	٩
16	11	S.No.	Reference Number	(i) Choose the declara	tion type	×	Trader Name			
Export	•	1	0000095-27122023	Consignment Category Select consignment cat	egory		ROYAL LEATHER IN	IDUSTRIES LIMITED		Â
* Saved	Submitted		0000094-27122023	Commercial			ROYAL LEATHER IN	IDUSTRIES LIMITED		
7	4	3	0000093-21122023	Select declaration type		*	ROYAL LEATHER IN	IDUSTRIES LIMITED		
-		4	0000088-19122023	Confirm		Cancel				
Transit		5	0000086-19122023			Home Consumption				
* Saved	√ Submitted	6	0000085-19122023			Home Consumption				
		7	0000084-18122023	BL11787287571	KPPI-0345-31082023	Home Consumption	ROYAL LEATHER IN	IDUSTRIES LIMITED		
		4								•

iv. Consignment Information page will be displayed, enter all required details,

- BL Number/Airway Bill Number
- BL Date
- > VIR Number

then press 'Get IGM Info' button, details will be auto fetched provided in BL, then press 'Save & Proceed' button,

	then press 'Save & Proceed'	outton.		Formatted: Underline		
E Search anything			() 19991	ROYAL LEATHER INDUSTRIES LIMITED * TR	. *	
Single Declaration Home / Single Declaration / Create Sir	nde Declaration /					
Step 1 of 6	single declaration. All fields are mandatory except the ones marked i	is Optional		Back Save Save & Proceed		
Consignment Information				BL 💽 1	X	
Financial Information	NTN / FTN / EPZ	BL Number		BL Date		
Commodity Information	0453562	BL4476634331		23-12-2023		
Documents						
Review And Validate	VIR Number KPPI-0439-19102023 × Q	Get IGM Info		Barter Quota Approval Number > Q		
Payment Procedure						
	Port of Shipment	Collectorate		Shed / Location		
	Boundary	Port Qasim (imports), karachi	•	Qasim International Container Terminal		
	Consignee Name	Consignee Address		Consignee Name (As per		
		26-B ZAMAN PARK SUNDAR DAS ROAD	*	Manifest)		
				SHAMSI TRADERS		
	Consignor Name	Consignor Address		Consignment Mode		
	ANHUI JIANGHUAI AUTOMOBILE CO., LTD	ADD: NO.18 HEPAI ROAD, HEFEI CHINA		Containerized		
	Gross Weight (MT)	Net Weight (MT)				
		Figure 6				
				9		
				5		
	Copyright	Pakistan Single Windo	W			

v. Here, the user will add financial information, once required fields are filled, user shall press 'Save and Proceed' button to proceed further.

Search anything					() 19991	🖉 - 🛓 RC	YAL LEATHER INDUSTRIES	
Single Declaration Home / Single Declaration / Create S	ingle Declaration /							
Step 2 of 6 Please complete all the steps to file a	i single declaration. All fields are mandatory exce	ept the ones marked as O	ptional				O Back B Save S	iave & Proceed 🜑
Consignment Information	🖬 🏢 🔁 🛍							÷
Financial Information	Currency		Exchange Rate			Delivery Term		
Commodity Information	United States Dollar	*	302.95		\$	Cost And Fr	eight (CFR)	*
Documents	Bank Name		IBAN			Mode of Payme	at	
Review And Validate	Dubai Islamic Bank Pakistan Ltd	*	Please select IBAN		*		t Mode of Payment	
Payment Procedure								
	Invoice Number		Invoice Date			Financial Instru		
	Invoice Number		day-month-year		ß	Enter Financ	cial Instrument number or sel	ect from list
								+ Add
	S No. Financial Instrument No	Mode Of Payment	Consignee Name	Consignor Name	Tol	tal Value	Remaining Value	Consumed Value
	1	Open Account			4.0	000	4.0000	4.0000
	4							÷
	LC Number		LC Date			FOB USD		
	IC Number		day month year		10	1241		

Figure 7



User will be able to add two types of commodities:

- > Raw Material/Packing Details/Controlled Medicines
- Finished Drugs

5.2.1.1 Raw Material

i. User will add 'Commodity Information' by clicking 'Add Commodity button.

E Search anything						19991	ROYAL LEATHER	NDUSTRIES LIMITED * TR		
Single Declaration Home / Single Declaration / Create Single Decl	Single Declaration Home / Single Declaration /									
Step 3 of 6 Please complete all the steps to file a single de	claration. All	fields are mandatory e	xcept the ones marked	as Optional.				Back Proceed		
Consignment Information	e 📖	B fa								
Financial Information	🚺 List of	Commodities						+ Add commodit		
Commodity Information	S.No.	HS Code	Product Code	Quantity	Unit Price	Total Value	Import Value (PKR)	Action		
Documents	1	3003.1000	0000	2 KG	USD 2	USD 4	1,212.00	🗸 🔤 🗭 🚊 🍍		
Review And Validate	4									
Payment Procedure	нч	1 × × 15	 items per page 					1 - 1 of 1 items		

Figure 8

ii. User will click on search button and select relevant HS Code from the list, then select product code from the dropdown menu. Details will be auto populated based on selected HS & Product Code.

E Search anything			() 19985		tr =
Single Declaration Home / Single Declaration / Create Single	e Declaration /				
Step 3 of 6 Please complete all the steps to file a sir	gle declaration. All fields are mandatory except the ones marked as	s Optional		Back Proceed	0
Consignment Information	K Back to Commodities List 🛛 🕄 🔛 🛍				
Financial Information	General Information				^
Commodity Information					
Documents Review And Validate Payment Procedure	Ministry quota not be applied, want to freely import this HS Code 2806.1000 • Q Tariff Description -+HDROGEN CHLORIDE (HYDROCHLORIC ACID) Destand Description Please enter declared description	HS Code Preduct Code Please enter product code 0000Hydrogen chlonde (hydrochtoric acid)		Product Description Selected product code description	
	Valuation Rulings Select from List	Q			

Figure 9

iii. Add details of the declared description. Regulatory agency will be automatically selected based on product code.

	eclaration. All fields are mandatory except the ones marked as Optional .
Consignment information	
Financial Information	General Information
Commodity Information	
Documents	Ministry quota not be applied, want to freely import this HS Code
Review And Validate	HS Code Product Code Product Description 2806,1000 • Q 0000-Hvdrogen chloride (hydrochloric acid) • Hydrogen chloride (hydrochloric acid)
Payment Procedure	2806,1000 • Q. 0000- Hydrogen chloride (hydrochloric acid) • - Hydrogen chloride (hydrochloric acid)
	Tariff Description HYOROGEN CHLORIDE (HYDROCHLORIC ACID)
	Declared Description Declared Description
	Veluation Rulings Select from List Q
	S Regulatory Departments
	1 Drug Regulatory Authority of Pakistan

Figure 10

iv.	User will fill in all require	d supporting informa	ation.	
Step 3 of 6 Please complete all the steps to file a	single declaration. All fields are mandatory except the on General Information	es marked as Optional .		Back Proceed
Commodity Information	Supporting Information			*
locuments	septembrie and an and a second s			
eview And Validate	Unit Of Measure	Quantity (Assessment Purpose)	Unit Of Measure (Statistical Purpose) (Optional)	Quantity (Statistical Purpose)
yment Procedure	(Assessment Purpose)	0	Please select Unit Of Measure (Stati 🔻	0 \$
	KG			
	Unit Of Measure (International Traded)	Quantity (International Traded) (Optional)	Unit Value (USD)	Total Value
	(Optional)	0	0	0 \$
	Please select Unit Of Measure (Inter 🔻			
	Import Value (PKR)	Unit Value (As per invoice)	Item Import Type	Origin
	0	0	Item Import Type	Origin
	Security Request	Publication Price Publication Price > Q	The device does not have a SIM card	
	SROs / Exemptions			~
	OGA's Required Information			~
				Save

v. User shall fill OGA's required information and click on 'Get Documentary Requirement'.

Step 3 of 6 Please complete all the steps to file a single dec	claration. All fields are mandatory except the ones marked	as Optional.		O Back Proceed O
	SROs / Exemptions			Ť
	OGA's Required Information			÷
	Purpose	Specific Description	Name of Drug	
	Please select purpose	Please select specific description	Please enter name of drug	
	Commercial Test Analysis			
	Please enter reason of import	Packaging Please enter packaging	Batch no Please enter batch no	
	Batch Manufacturing Date	IGM Date	Batch Expiry Date	
	day-month-year	day-month-year	day-month-year	G
	Shelf life Duration	Total Shelf Life Value	Import Authorization No	
	Please select shelf life duration	• 0	Please enter import authorization	no
			Get D	ocumentary Requirement
				Save

Figure 12

Note: For controlled medicines import authorization number is mandatory.

Step 3 of 6	User shall upload and attach all require	ed documents.	Back Proceed
	SROs / Exemptions OGA's Required Information Required Documents		
	Document Name Astronomy Contraction	Actions	
	Certificate of Analysis DRAP Import License Registration Import Authorization Certificate	1 1 1	
	Master Formula Undertaking Form 3	- ±	
			Save

Note: Kindly select correct HS Code, Product code, Purpose of Import and specific description as per the license that user shall associate with single Declaration.

vii. Upon clicking on action icon against DRAP Import License Registration from Required Document list, User shall attach relevant Drug Import License.

complete all the steps to file a sing				Publication Price		
		SROs / Exe	mptions			
		OGA's Req	uired Information			
Search Import License		S.No.	Document Name	Actions		
Import License number	+	1	DIL-C-42230B	0		^
		2	DIL-C-A51BD4	0		
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	+	4	DIL-C-22AB0A	0		
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Close		4	▶ H 15 ¥ ib	ems per page		1 - 4 of 4 item
		+ N	Aaster Formula		£	
		+ U	Indertaking Form 3		÷	
		•				

Figure 14

SROOT Document Name Actions Search Import License number - S. M. Document Name Actions Import License number - 1 Dit-C-422308 Import License number Quantity Balance Quantity Consumed Quantity Allowed Search + 1 Dit-C-422308 Import License number Quantity Consumed Quantity Allowed Search + Preduct Code Specific Description Quantity Balance Quantity Consumed Quantity Allowed Reset - - - - - - - Cloce + 1 + 15 + - - - - file + 1 + 15 + - </th <th>6 iplete all the steps to file a sing</th> <th>gie decla</th> <th>ration. All</th> <th>l fields are mandatory</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>O Back P</th>	6 iplete all the steps to file a sing	gie decla	ration. All	l fields are mandatory						O Back P
Search Import License Import License Import License number Impor		-	SROs / Ex	emptions						
Import License number Import License nu			OGA's Rev	quired Information						
Import Likense number Froduct Code Specific Description Quantity Balance Quantity Consumed Quantity Allowed Search 45 Code 9roduct Code Specific Description Quantity Balance Quantity Consumed Quantity Allowed Reset 0 0000 Hydrogen chloride (hydrochloric acid) 0 0 0 Close * 1 * 15 tems per page 1 - 4 - 4 - 4	Search Import License		S.No.	Document Name	Actions					
Sector 2806,1000 0000 Hydrogen chioride (hydrochioric acid) 0 0 0 0 Reset 1000 1000 Hydrogen chioride (hydrochioric acid) 0 0 0 0 Close 1<	Import License number	-	-1	DIL-C-42230B	0					
Reset vence room Hydrogen chloride o o o Close 4 1 > 15 items per page 1-4 of 4 items	Search	1	Hs C	ode	Product Code	Specific Description	Quantity Balance	Quantity Consumed	Quantity Allowed	
Open opn open opn o			2806	.1000	0000		0	0	o	
	Reset		2000	1000	0000	Hydrogen chloride	0	0	0	
+ Master Formula	Close			1 + + 15	 items per page 					1 - 4 of 4 items
			+ 1	Master Formula			1			
+ Undertaking Form 3			+ 1	Undertaking Form 3			1			

After attaching Drug Import License and uploading all documents, User shall press save button to add the commodity. ix.

Search anything						O 19991	ROYAL LEATHER I	NDUSTRIES LIMITED 🔻	TR
Single Declaration Home / Single Declaration / Create Single Decl	laration /								
Step 3 of 6 Please complete all the steps to file a single de	eclaration, All	l fields are mandatory e	cept the ones marked	as Optional.				Back Procee	d O
Consignment Information									
Financial Information	🚛 List of	Commodities						+ Add com	modi
Commodity Information	S.No.	HS Code	Product Code	Quantity	Unit Price	Total Value	Import Value (PKR)	Action	
Documents	1	3003.1000	0000	2 KG	USD 2	USD 4	1,212.00	✓ ■ ♂ ±	
Review And Validate	4								•
Payment Procedure	н ч	1 > > 15	 items per page 					1 - 1 of 1	items
									-

Figure 16

3.1. Finished Drug

i. User will add 'Commodity Information' by clicking 'Add' Commodity button.

E Search anything						19991	ROYAL LEATHER	INDUSTRIES LIMITED * TR
Single Declaration Home / Single Declaration / Create Single Decl	aration /							
Step 3 of 6 Please complete all the steps to file a single de	claration. Al	l fields are mandatory e	cept the ones marked	as Optional.				Back Proceed
Consignment Information	signment information Ei							
Financial Information	List of	Commodities						+ Add commodit
Commodity Information	S.No.	HS Code	Product Code	Quantity	Unit Price	Total Value	Import Value (PKR)	Action
Documents	1	3003.1000	0000	2 KG	USD 2	USD 4	1,212.00	✓ ■ Ø ± ■
Review And Validate	4							
Payment Procedure	н ч	1 + + 15	 items per page 					1 - 1 of 1 items

Figure 17

ii. User will click on search button and select relevant HS Code from the list, then select product code from the dropdown menu.

Search anything			◎ 19985 ■ • ▲ ROYAL LEATHER INDUSTRIES LIMITED • TR •
Single Declaration Home / Single Declaration / Create S	ingle Declaration /		
Step 3 of 6 Please complete all the steps to file a	a single declaration. All fields are mandatory except the ones marked	as Optional	Back Proceed
Consignment Information	K Back to Commodities List 🛛 🗰 🗈 🌆		
Financial Information	General Information		•
Commodity Information			
Documents Review And Validate Payment Procedure	Ministry quota not be applied, want to freely import the HS Code 2806-1000 Tariff Description -HYDROGEN CHLORICE (HYDROCHLORIC ACID) Destand Description Please enter declared description	s HS Code Preduct Code Please enter product code 0000- Hydrogen chloride (hydrochloric aci	Preduct Description Selected product code description id)
	Valuation Rulings Select from List	Q.	

Figure 18

iii. Add details of the declared description. Regulatory agency will be automatically selected based on product code.

Step 3 of 6 Please complete all the steps to file a single de consignment miormation	eclaration All fields are mandatory except the ones marked as Optional Back Proceed O Back Proceed O
Financial Information	General Information
Commodity Information Documents	Ministry quota not be applied, want to freely import this HS Code
Review And Validate Payment Procedure	HS Code Product Description 2806.1000
	Tarlf Description +HYOROGEN CHLORIDE (HYDROCHLORIC ACID) Destared Description Declared Description
	Valuation Rulings Select from List Q
	S_ Regulatory Departments Drug Regulatory Authority of Pakistan

Figure 19

iv. User will fill in all required supporting information.

Step 3 of 6 Please complete all the steps to file a single de	eclaration. All fields are mandatory except the one	es marked as Optional .		Back Proceed	D
Financial Information	General Information				^
Commodity Information	Supporting Information				•
Documents					٦
Review And Validate	Unit Of Measure (Assessment	Quantity (Assessment Purpose)	Unit Of Measure (Statistical Purpose) (Optiona	Ø Quantity (Statistical Purpose)	1
Payment Procedure	(Assessment Purpose)	0 \$	Please select Unit Of Measure (Stati 🔻	0	
Payment Procedure	KG				1
	Unit Of Measure (International Traded)	Quantity (International Traded) (Optional)	Unit Value (USD)	Total Value	
	(Optional)	o ‡	0	0	1
	Please select Unit Of Measure (Inter *				1
	Import Value (PKR)	Unit Value (As per invoice)	Item Import Type	Origin	I
	0 *	0	Item Import Type	Origin	r.
	Security Request	Publication Price > Q	The device does not have a SIM card		J
	SROs / Exemptions				~
	OGA's Required Information				~
				Save	

Figure 20

V.	User shall fill OGA's re	quired	information and click	(on ¹	Get Documentary
v.	Requirement.	quireu		C OII	Get Documentary
of 6					G Back Proceed G
mplete all the step	os to file a single declaration. All fields are mandatory except the SROs / Exemptions	ones marked as O	ptional.		
	OGA's Required Information				
	Cox s required information				
	Purpose		Specific Description		Name of Drug
	Please select purpose	*	Please select specific description	*	Please enter name of drug
	Commercial				
	Test Analysis		Packaging		Batch no
	Please enter reason of import		Please enter packaging		Please enter batch no
	Batch Manufacturing Date		IGM Date		Batch Expiry Date
	day-month-year	63	day-month-year	63	day-month-year
	Shelf life Duration		Total Shelf Life Value		Import Authorization No
	Please select shelf life duration	*	0	\$	Please enter import authorization no

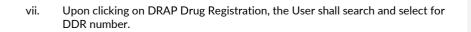
Figure 21

vi. User shall upload and attach all required documents.

Step 3 of 6 Please complete all the steps to file a single de	eclaration. All fields are mandatory except the ones	marked as Optional . Publication Price		Back Proceed
	SROs / Exemptions			~
	OGA's Required Information			~
	Required Documents			~
	Document Name		Actions	
	+ Batch Certificate		±	
	+ Certificate of Analysis		±	
	+ DRAP Import License Registration		۵.	
	+ Import Authorization Certificate		Δ	
	+ Master Formula		±	
	+ Undertaking Form 3		٤	
	•			• •
				Save

Figure 22

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Step 3 of 6 Please complete all the steps to file a single	decla	ation. All	fields are mandatory except t	he ones marked as Opt	ional.		O Back	Proceed O
	-	SROs / Exe	mptions					,
		DGA's Req	uired Information					*
	j	Required D	locuments					
Search Drug Registration		S.No.	Request Document No	Actions				
Request Document No	+	1	DDR-308D86	0				
Search	+	2	DDR-292284	0				
	+	3	DDR-78D9AD	0				-
Reset	+	4	DDR-1D199A	0				
Reset			000.001011	0				
Close	1		► × 15 • iter	ns per page			1 - 13 of 13 ite	ms
		+ P	roduct Registration and Renewa	ai		1		
			Indertaking Form 3			2		
		4						•
								Save

viii. User shall select Drug Sale License number.

of 6 complete all the steps to file a sing	ple declaratio	n. All fields are mandatory excep	t the ones marked as Op	Yonal		O Back Pro		
	SROs	/ Exemptions						
	OGA	's Required Information						
	Requ	Required Documents						
Search Drug Sale License	S.No.	Request Document Number	Document Name	Expiry Date	Actions			
Request Document No Search Reset		DSL-76162E	232323223	31-12-9999	۲			
Close	н	4 <u>1</u> ≻ × 15 ¥	items per page			1 - 1 of 1 items		
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		 Undertaking Form 3 			٤.			

Figure 24



Search anything						(2) 19991	ROYAL LEATHER	INDUSTRIES LIMIT	TED TR
ingle Declaration iome / Single Declaration / Create Sing	gle Declaration /								
tep 3 of 6 lease complete all the steps to file a s	ingle declaration. A	ll fields are mandatory	except the ones marked	i as Optional .				Back	Proceed O
onsignment Information	•	B 🛍							
inancial Information	🚺 List o	f Commodities						+ A	dd commodity
ommodity Information	S.No.	HS Code	Product Code	Quantity	Unit Price	Total Value	Import Value (PKR)	Action	
locuments	1	3003.1000	0000	2 KG	USD 2	USD 4	1,212.00	< ≥ 2	± •
eview And Validate									
ayment Procedure	H 4	1 1 1	5 💌 items per page						1 - 1 of 1 items

x. Once a commodity is added, the user will have to upload all relevant documents.

Search anything		Image: Image
Single Declaration Home / Single Declaration / Create Single Decl	aration /	
Step 4 of 6 Please complete all the steps to file a single de	claration. All fields are mandatory except the ones marked as Optional.	Back Proceed
Consignment Information		
Financial Information	Document Type	0
Commodity Information	Select Document Type	
Documents	Document Name	Actions
Review And Validate		
Payment Procedure	+ Invoice	1
	+ Packing List	±

Figure 26

xi. Upon uploading documents, the user shall validate all information provided. Then press the 'Validate & Proceed' button.

Search anything			😨 19991 🖉 - 💄 ROYAL LE	EATHER INDUSTRIES LIMITED *
Single Declaration Home / Single Declaration / Create Sin	gle Declaration /			
Step 5 of 6 Please complete all the steps to file a s	single declaration. All fie	Ids are mandatory except the ones marked as Optional.		Back <u>Validate & Proceed</u>
Consignment Information		l flu		Check Duties & Taxe
Financial Information	Collectorate	BLAL and an		
Commodity Information	Port Qasim (i	mports), karachi BL4476634331		
Documents	Packages II	ofrmation		
Review And Validate	S.No	No. of Package	Package Type	
Payment Procedure	1	2070	CARTONS	A
	4			•
	Containers	Information		
	S.No	Container No	Seal No	
	1	APLU6152360	6867	^
		APLU7674002	3088	
	4			•

Figure 27

xii. A pop-up will appear as 'Validated' and your SD is validated successfully.

Search anything			19991 🖉 よ ROYAL LEATHER		
Single Declaration Home / Single Declaration / Create Single Declarat	tion /				
Step 6 of 6 Please complete all the steps to file a single declar	ration. All fields are mandatory except the one	s marked as Optional .	(c	Back Save and Submit O	
Consignment Information					
Financial Information P	ayment Advice				
Commodity Information	NTN		Trader Address		
Documents	0453562	IMITE	D 26-B ZAMAN PARK SU	NDAR DAS ROAD	
Review And Validate					
Payment Procedure	FBR	Validated!			
	Fee Name	Your SD is validated successfully	Amount (PKR)		
	Customs Duty	ok ase Ord	ler PKR 2,000.00	^	
	Sales Tax	TALESSAG			
	Income Tax	PKR 148.00			
	Additional Custom Duty	PKR 12.00			
	Additional Sales Tax	PKR 41.00		*	

Figure 28



5.2.2 Payments

i. Once the SD is filled, a payment screen will appear on the screen, the User can make payment through ATM, bank applications, online, 1-link or PD Account.

A Home		Single Declaration Home / UPS / Payment Advice /							
	Seneral Information	Seneral Information				Mode of Payment			
	Payment Type Single Declaration	Creation Date & Time 27-12-2023 11:34 AM	Document Number	VIR # KPPI-0439-19102023	Alternate Delivery Channels (ADC) PD	Account Total Payable Amount			
	Trader NTN # 0453562	BL/AWB # BL4476634331	Business Name ROYAL LEATHER INDUSTRIES LIMITED	Agent Name ROYAL LEATHER INDUSTRIES LIMITED	10007420231227113433669	PKR 3,587			
Payment Breakup			Amount (PKR)		Amount in Words Three Thousand Five Hundred Eighty-Seven Rup				
	+ Goods Declaration		PKR 1,587	^	Only				
	DRAP Release Order	DRAP Release Order			Cancel				

Figure 28

5.2.3 Status of Release Order

i. Once the payment is done, the request will be assigned to relevant DRAP officer and status of the request will show as 'Assigned to Officer'.

E Searc	ch anything				C	19991 🗳 🗸	ROYAL LEATHER INDUST	RIES LIMITED 🔻
In Queue	6 Provisionally	Approved 0						
List of Re	elease Orders						Search	٩
ent Ivu	SD Number	GD Number	BL NUMBER	nauer Name / Agent N	Certificate Nu	submitted On	Status	Асабл
	SD-I-0000029- 27122023	KPPI-HC-645-27-12- 2023	BL4476634331	ROYAL LEATHER INDUSTRIES LIMITED		27-12-2023	Assigned to officer	
	SD-I-0000027- 20122023	KPPI-HC-643-20-12- 2023	BL 559976941	ROYAL LEATHER INDUSTRIES LIMITED		26 12 2023	Bocamento salomitted	
	SD-I-0000026- 19122023	KPPI-HC-642-19-12- 2023	BL-444667771	ROYAL LEATHER INDUSTRIES LIMITED		19-12-2023	Assigned to officer	
	SD-I-0000025- 19122023	KPPI-HC-641-19-12- 2023	BL-555344221	ROYAL LEATHER INDUSTRIES LIMITED		19-12-2023	Assigned to officer	
	SD-I-0000024- 18122023	KPPI-HC-640-18-12- 2023	BL11787287571	ROYAL LEATHER INDUSTRIES LIMITED	RO- 91F2ED/2023	18-12-2023	Approved	e
	SD-I-0000023-	KPPI-HC-639-18-12-	BL3487374741	ROYAL LEATHER		18-12-2023	Payment Received	
	Release Orr Home / LPCO In Queue List of R	Release Order Home / LPCO / Release Orders / In Queue List of Release Orders United Provisionally List of Release Orders SD-1-000029- 27122023 SD-1-000026- 19122023 SD-1-000025- 19122023 SD-1-000025- 19122023	Release Orders / In Queue Provisionally Approved In Queue Provisionally Approved List of Release Orders Unit Year QD Yearmore SD-H000025- 2012003 KPPI-HC-645-27-12- 2012003 SD-H000025- 2023 KPPI-HC-645-20-12- 2012023 SD-H000025- SD-H000005- SD-H000005- SD-H000005- SD-H00005- SD-H000005- SD-H00	Release Orders / In Queue Provisionally Approved Image: Colspan="2">Image: Colspan="2" Colspan="2">Image: Colspan="2" Colsp	SPERiesse Orders / In Queue In Section 2016 Section 2017 Section 2016 Secti	Release Orders / In Queue Provisionally Approved In Queue Provisionally Approved List of Release Orders / List of Release Orders List of Release Orders SUB-1000029- 27/12003 REPIFI-HC-645-27-12: BL-4476634331 ROVAL LEATHER INDUSTRIES LIMITED SD-1-000029- 2023 REPIFI-HC-643-20-12: EL 5050514 ROVAL LEATHER INDUSTRIES LIMITED SD-1-000026- SD-1-000026- SD-1-000026- SD-1-000026- SD-1-000024- SD-1-0000024- SD-1-000024- SD-1-000024- SD-1-000024- SD-1-0000	Release Orders / In Quere Provisionally Approved In Quere Provisionally Approved In Quere Provisionally Approved In Quere Provisionally Approved In Cuere Provisionally Approved In Cuere Provisionally Approved Int real: Soft House Provisionally Approved Int real: Soft House Provisionally Approved Soft House Provisionally Approved Soft House Provisionally Approved Relevance for the soft House Soft House Provisionally Approved Provisionally Approved Provisionally Approved Soft House Orders RPPI-HC-645-20-12: Provisionally Approved Provisionally Approved Provisionally Approved Soft House Order Soft House Order Soft House Order Soft House Order Provisionally Approved In Provisionally Approved <td>Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service</td>	Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service Service

Figure 29

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If you require any assistance, please feel

free to contact us as:

Email: support@psw.gov.pk Phone: 021-111-1sss11-779



+92-51-9245605

info@psw.gov.pk

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